

Loving Care Home Care 7596 Macomb, Suite 4 Grosse Ile, MI 48138	<b>Weekly Time Sheet</b> Ph: (734) 676-3564
<b>Caregiver Name:</b>	<b>Week Ending (Sat) Date:</b>
<b>Phone:</b>	The week is from Sun to Sat You start a new sheet on Sun

Date: Example: 7/1/14	Client Name(s) (First/Last): Do not let the client see this sheet HIPPA	Time In:	Time Out:	Total Hours:	Client Sheet Signed?
Sun:					
Mon:					
Tues:					
Wed:					
Thurs:					
Fri:					
Sat:					
Notes:	I agree the above information is correct Sign & Date:			Total Hours:	

**Time Sheet & Client Sheets are due at the office by 7pm Sunday. No Exceptions!**

**ONLY ONE TIME SHEET PER WEEK! THIS IS A TIME SHEET. ONE CLIENT SHEET PER CLIENT PER WEEK (2 CLIENTS 2 CLIENT SHEETS)!**